

No 2.04/16

Election of the Vice-Chair

7th Coordinating Board, 14-15 October 2004

Dr Francis Omaswa has served in the position of Vice-Chair since the interim Board meeting held in Bellagio in February 2001. I would like to thank him already through this way for his enormous contributions to the development of the Global Partnership to Stop TB.

As is indicated in the Basic Framework for the Stop TB Partnership, the terms of office of the Vice-Chair of the Coordinating Board shall be two years, renewable once. The Procedures Manual describes the principles and process for (re-)election of the Vice-chair which are outlined at the end of this email.

At this point, I would like to ask the Board for three volunteers for a **Nominating Committee**. Interested Coordinating Board members should submit their willingness to serve on the Nominating Committee to the Secretariat.

The Executive Committee will then propose the three individuals to serve on that Nominating Committee to take the process forward (pending the Coordinating Board approval).

Principles:

- In the interests of continuity, the Vice-Chair will be elected in the alternate years between the election of the Chair.
- Appointment as Vice-Chair will carry no implications in relation to future chairmanship of the Board.
- The function of the Vice-Chair will be to chair sessions of Board meetings in agreement with the Chair and to represent the Board in meetings and missions.
- The process for nomination and election of the Vice-Chair will follow that for the selection of the Chair.

Process:

- Executive Secretary will issue an invitation for volunteers to serve on the Nominating Committee.
- The Nominating Committee will scrutinize the nominations to determine eligibility, and then contact eligible nominees to determine their willingness to stand.
- At least six weeks before the expiry of the (Vice)Chair's term and the autumn meeting, the Nominating Committee will advise Board members of the actual candidates. In the event of more than one candidate, the Committee will announce a vote to select a (Vice)Chair, on the basis of one vote for each Board member. The vote will be conducted anonymously and will take place on or about the date of the Autumn Board meeting. Voting may take place either at the meeting by secret ballot or through an electronic voting system that ensures confidentiality.
- In the event of an election held during the Board meeting, Board members unable to attend the Board meeting may notify the Nominating Committee in writing of their vote in advance of the Board meeting.
- A quorum for the election will be two thirds of eligible voters.
- At the Autumn Board meeting, the Nominating Committee will oversee the voting process, provide facilitation as necessary and advise the Board of the outcome of the selection.
- The Board will formally approve the (Vice)Chair.